

PUBLIC SERVICE COMMISSION, WEST BENGAL

Advertisement No. 16 /2017

Applications in the prescribed format given at the Commission's website at <http://www.pscwbonline.gov.in>. are invited from Indian citizens and such other nationals as are declared eligible by Govt. of India for recruitment to the under mentioned posts. All posts are temporary but likely to be permanent.

N.B. ABILITY TO READ, WRITE AND SPEAK IN BENGALI IS AN ESSENTIAL QUALIFICATION FOR RECRUITMENT TO THE POSTS AND SERVICES MENTIONED BELOW. PROVIDED THAT THE SAID COMPULSORY REQUIREMENT OF KNOWLEDGE IN BENGALI INCLUDING THE ABILITY TO READ, WRITE AND SPEAK IN BENGALI FOR RECRUITMENT TO THE FOLLOWING POSTS, SHALL NOT BE APPLICABLE TO THOSE CANDIDATES WHOSE MOTHER TONGUE IS NEPALI. THIS WILL BE TESTED AT THE TIME OF INTERVIEW.

POSTS UNDER THE SCHOOL EDUCATION DEPARTMENT, GOVT. OF WEST BENGAL

A. HEAD MISTRESS IN WEST BENGAL EDUCATION SERVICE (WOMEN'S BRANCH) – NO. OF VACANCY: **ONE** (RESERVED FOR O.B.C. CATEGORY 'A' CANDIDATES)

PAY: Rs.15, 600/- – Rs.42, 000/- (P.B. – 4A) plus Grade Pay of Rs. 5, 400/- and additional Grade Pay of Rs. 200/- over and above the Grade Pay for appointment in the Govt. School with H.S. course.

QUALIFICATIONS:

Essential:

- (i) Second class Master degree of a recognized university or equivalent;
- (ii) First class Bachelor degree in teaching/education of a recognized university or equivalent;
- (iii) 10 years' teaching experience in recognized secondary schools;
- (iv) capacity for developing corporate life and maintaining discipline in secondary schools;
- (v) familiarity with the latest developments in secondary education &
- (vi) good power of expression in Bengali – spoken and written.

Desirable: (i) Post-graduate degree in Education & (ii) administrative experience.

Note: Qualifications are relaxable at the discretion of the Public Service Commission, West Bengal for otherwise suitable candidates, provided no suitable candidate possessing the minimum qualifications is available.

AGE: Not more than 45 years as on 01.01.2017 relaxable for otherwise well-qualified and experienced candidates and for persons holding substantive appointment in the teaching branch of the Education Department, West Bengal.

B. ENGLISH MASTER, VICTORIA BOYS' SCHOOL, KURSEONG IN WEST BENGAL GENERAL SERVICE – NO. OF VACANCY: **ONE** (RESERVED FOR S.C. CANDIDATES)

C. MATHEMATICS MASTER, VICTORIA BOYS' SCHOOL, KURSEONG IN WEST BENGAL GENERAL SERVICE – NO. OF VACANCY: **ONE**

D. ART MISTRESS, DOW HILL GIRLS' SCHOOL, KURSEONG IN WEST BENGAL GENERAL SERVICE – NO. OF VACANCY: **ONE**

PAY (For the posts at sl. nos. B, C & D):

Rs.15, 600/- – Rs.42, 000/- (P.B. 4A) plus Grade Pay Rs. 5, 400/-.

QUALIFICATIONS (For the posts at sl. nos. B & C):

Essential:

- (i) Second class Master's Degree or Honours Degree in English for the post at sl. no. (B) and Mathematics for the post at sl. no. (C) of an Indian University or equivalent;
- (ii) Degree in teaching or Education or equivalent (a candidate not possessing this qualification may apply but if selected shall have to acquire such qualifications within three years of joining the post and will draw on an ad-hoc basis the initial of the time-scale of pay till he/she qualifies himself/herself in this regard);
- (iii) Teaching experience in English medium in secondary schools, preferably residential ones, relaxable for otherwise well-qualified candidates &
- (iv) Ability to teach in English medium.

Desirable (For the posts at sl. nos. B & C):

- (i) Ability to organize extracurricular activities such as performance of dramas, organization of literary meetings, educational excursions etc.;
- (ii) Knowledge of Bengali – spoken and written &
- (iii) Knowledge of Nepali – spoken and written.

QUALIFICATIONS (For the post at sl. no. D):

Essential:

- (i) Degree or Diploma (5 year course) from a recognized school of Art or equivalent;
- (ii) Experience as a practicing artist;
- (iii) 3 years' teaching experience in a recognized Educational Institute, preferably in a School &
- (iv) Ability to teach in English medium.

[Items (ii) & (iii) relaxable for an otherwise well-qualified candidate]

Desirable (For the post at sl. no. D):

- (i) Good power of expression in Bengali and Nepali – spoken and written &
- (ii) Proficiency in crafts.

AGE [For the posts at sl. nos. B, C & D]: Not more than 36 years as on 01.01.2017.

Note (For the posts at sl. no. B, C & D):

(I) For each post age is relaxable for otherwise well-qualified candidates and for persons holding substantive appointment in the teaching branch of the Education Department, West Bengal.

(II) Selected candidates whose mother-tongue is not Bengali will have to pass the Departmental Examination in Bengali before confirmation.

(III) The minimum qualifications are relaxable at the discretion of the Public Service Commission, West Bengal for otherwise well-qualified candidates in cases no candidate possessing the minimum qualifications is available.

(IV) Free partly furnished quarters will also be provided under certain conditions.

Fee: For all categories of post (except post at sl no. B) **Rs. 210/-** (Rupees two hundred ten) only + Service Charge 1% of Examination Fee subject to a minimum of Rs.5/- for online payment through debit/credit card plus 12.36% of service charge as Govt. Duty **or** Service Charge of Rs.5/- (Rupees Five) only for Net Banking **or** Service Charge of Rs.20/- (Rupees Twenty) only for payment through Bank Counter (off-line payment).

S.C./S.T. candidates of West Bengal and Persons with disabilities (P.W.D.) having physical disability of 40% and above are not required to pay any fee. BC candidates of West Bengal are, however, required to pay usual fee as aforesaid. NO EXEMPTION OF FEE IS AVAILABLE TO S.C./S.T./B.C. CANDIDATES OF OTHER STATES. No claim for refund of the fee will be entertained nor will it be held in reserve for any other examination.

INFORMATION

1. Candidates who wish to apply for more than one category of posts should submit separate Application along with requisite fees for each.
2. SUBMISSION OF MORE THAN ONE APPLICATION FOR ONE PARTICULAR POST IS STRICTLY FORBIDDEN. THE CANDIDATURE OF A CANDIDATE WHO SUBMITS MORE THAN ONE APPLICATION FOR ADMISSION TO THE SELECTION PROCEDURE, WILL BE CANCELLED EVEN IF HE/SHE IS ADMITTED TO THE SAME.
3. The qualifications prescribed in the advertisement are as per the notified recruitment rules issued by Government.
4. All the degrees/diplomas/certificates mentioned in the advertisement must have been obtained from recognized Universities/Institutions.
5. The prescribed 'essential qualifications' are the minimum and mere possession of the same does not entitle applicants to be called in for the interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the applicants the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of either higher qualifications in the relevant subjects/higher standard of marks/grade obtained in the essential qualifications or experience in relevant field higher than the minimum prescribed in the advertisement or on the basis of a Screening Test/Written Test. IN THE CASES OF SCREENING TEST/ WRITTEN TEST, CANDIDATES SUFFERING FROM BLINDNESS OR LOW VISION WILL BE ALLOWED THE HELP OF A SCRIBE, IF REQUIRED.

If sufficient number of candidates with prescribed age limit is available for selection for a particular post, the commission may exercise its discretion not to relax upper age limit of the candidate(s) even if the provision for such relaxation is laid down in the advertised criteria.

6. In cases where no Division/Class is awarded and only grading is done, exact percentage of marks and conversion formula adopted are to be mentioned with documentary evidence.
7. Where experience of a number of years is prescribed as an item of qualification this would mean only experience/research experience gained in full time employment/research in the relevant field.
[Certificate(s) from the Head(s) of Organisation(s)/Department(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month and year) and field of experience indicating basic pay and consolidated pay must be obtained from the appropriate authority. The certificate(s) should also mention the nature of duties performed/experience obtained in the post(s) with duration(s)].
8. Besides pay, the posts carry allowances as admissible.
9. The benefits of reservation of vacancies and upper age concession upto 5 years are admissible only to S.C. and S.T. candidates of West Bengal and upto 3 years to O.B.C. (category 'A' or 'B') candidates of West Bengal. S.C., S.T. and B.C. candidates of other States may apply for unreserved vacancies as general candidates. Such benefits are also available upto 45 years for Persons with Disabilities.

(a) A candidate claiming to be S.C., S.T., O.B.C. or persons with disabilities (40% and above) must have a certificate in support of his/her from a competent authority of West Bengal as specified below:

For S.C., S.T. and O.B.C. candidates:

- (i) In the district, the Sub-Divisional Officer of the Sub-Division concerned, and
- (ii) In Kolkata, the District Magistrate, South 24-Parganas or such Additional District Magistrate, South 24-Parganas, as may be authorized by the District Magistrate, South 24-Parganas, on behalf and the District Welfare Officer, Kolkata and Ex-officio Joint Director, Backward Classes Welfare.
[vide the W.B.S.Cs. & S.T.s. (Identification) Acxt. 1994 and S.C. & S.T. Welfare Deptt. Order No. 261-TW/EC/MR-103/94 dated 6.4.95 read with B.C.W. Deptt. Order no. 6320-BCW/MR-84/10 dated 24.9.2010 and No. BCW/MR-61/2012 (Pt.) dated 12.7.2013.]

For Persons with Disabilities:

A Medical Board constituted at Government Medical College Hospitals in Kolkata, District Hospitals and Sub-Divisional Hospitals.

[vide West Bengal Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999]

(b) The Public Service Commission may require such further proof of particulars from the candidates as it may consider necessary and may make enquiries about their character and other particulars regarding suitability and eligibility.

(c) PROOF OF BELONGING TO S.C. OR S.T. OR O.B.C. OR PERSON WITH DISABILITY MUST BE SUBMITTED ALONG WITH THE APPLICATION FORM AND NO CLAIM IN THIS REGARD WILL BE ENTERTAINED AFTERWARDS.

10. CANDIDATES MUST FULFIL THE ESSENTIAL QUALIFICATIONS BY THE CLOSING DATE.
11. **All requisite certificates regarding educational qualifications, proof of age, other relevant experience certificates and other requisite documents must be furnished as and when required by the Commission.**
12. If at any stage even after issue of a letter of recommendation for appointment a candidate is found ineligible in terms of the advertisement his/her candidature will be cancelled without further reference to him/her.
13. CANVASSING IN ANY FORM WILL DISQUALIFY THE CANDIDATE.
14. **ALL INFORMATION REGARDING RECRUITMENT TO THE POST WILL BE AVAILABLE, TIME TO TIME, IN THE COMMISSION'S WEBSITE AT <http://www.pscwbonline.gov.in> and <http://www.pscwb.org.in>**
15. APPLICATION: Applications can be submitted through online only.
Filling up of online application will be commencing from: **The 5th June, 2017.**
16. Closing date for receipt online application: **The 27th June , 2017.**
17. Last date of fees payment (For all categories of post): **The 27th June , 2017.**

NOTE: Offline payment of fees can be made up to the 28th June , 2017 at any branches of UBI. However, the Challan for making the payment in bank should be generated by the 27th June , 2017.

18. Date of Examination/Interview will be notified latter in the commission's website at <http://www.pscwbonline.gov.in> and <http://www.pscwb.org.in>