

**सुपर स्पेशियलिटी बाल चिकित्सालय एवं स्नातकोत्तर
शैक्षणिक संस्थान, सेक्टर-30 नोएडा 201303 गौतमबुद्धनगर उ०प्र०
(राज्य सरकार के अधीन स्वायत्तशासी संस्थान)**

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विज्ञापन संख्या-23/2016

दिनांक 11/11/2016

ऑनलाइन आवेदन करने की अन्तिम तिथि दिनांक 24.12.2016 रात्रि 12:00 बजे तक।

सुपर स्पेशियलिटी बाल चिकित्सालय एवं स्नातकोत्तर शैक्षणिक संस्थान, नोएडा में निम्नलिखित गैर शैक्षणिक पदों के लिए ऑनलाइन आवेदन आमंत्रित किये जाते हैं।

सं०	पदनाम	वेतनमान	श्रेणी				
			कुल पद	अना०	एस०सी०	एस०टी०	ओ०बी०सी०
1	वरिष्ठ प्रशासनिक अधिकारी	(रू० 9300-34800 ग्रेड पे-4800/-)	01	01	---	---	---
2	प्रशासनिक अधिकारी (मेडिकल रिकार्ड)	(रू० 9300-34800 ग्रेड पे-4600/-)	01	01	---	---	---
3	सहायक लेखाकार	(रू० 5200-20200 ग्रेड पे-2800/-)	01	01	---	---	---
4	टेक्नीशियन रेडियोलॉजी एवं ओ०टी०	(रू० 5200-20200 ग्रेड पे-2800/-)	04	---	04	---	---
5	स्टाफ नर्स ग्रेड-2	(रू० 9300-34800 ग्रेड पे-4600/-)	100	50	21	2	27

उक्त पदों हेतु ऑनलाइन आवेदन दिनांक 15.11.2016 से प्रारम्भ होगा एवं आवेदन करने की अन्तिम तिथि दिनांक 24.12.2016 रात्रि 12.00 बजे तक होगी। आवेदन केवल ऑनलाइन माध्यम से ही स्वीकार किये जायेंगे। उपरोक्त पदों हेतु अर्हता, आवेदन शुल्क, ऑनलाइन आवेदन प्रक्रिया एवं अन्य सम्बन्धित नवीनतम जानकारी संस्थान की वेबसाइट www.ssphpgtinoida.com पर दिनांक 15.11.2016 से उपलब्ध होगी। पदों की संख्या आवश्यकतानुसार घटाई अथवा बढ़ाई जा सकती है।

निदेशक

English Translation

Sl.	Post name	Pay Scale	Category				
			Total	UR	SC	ST	OBC
1	Senior Administrative Officer	(PB 9300-34800 AGP 4800)	01	01	----	----	----
2	Administrative Officer (Medical Record)	(PB 9300-34800 AGP 4600)	01	01	----	----	----
3	Assistant Accountant	(PB 5200-20200 AGP 2800)	01	01	----	----	----
4	Technician Radiology & O.T.	(PB 5200-20200 AGP 2800)	04	----	04	----	----
5	Staff Nurse Grade-2	(PB 9300-34800 AGP 4600)	100	50	21	2	27

Vacancy Notification

Online applications are invited for Non-teaching posts in the Institute under General Recruitment. The last date for filling up online application form is **24 December, 2016**. Hard copy of applications with all educational and experience certificate must be send to **Director, Super Speciality Paediatric Hospital & Post Graduate Teaching Institute, Sector-30, Noida-201303, Gautam Budh Nagar, U.P. (India)** by **Registered or Speed Post or Courier only. Hard copy of applications by hand will not be accepted. Hard copy of applications must reach on or before 31 December, 2016, 17:00 Hrs**

General Conditions for filling up online application:

1. The Details of Advertisement can be seen on the Institute website: **www.ssphpgtinoida.com** Apply Now Recruitment Link on institute's website.
2. Only Online forms are accepted. The online address of submission of application form is: **Apply Now Non-Teaching Post Recruitment Link.**
3. You should apply and deposit fee only if you are fulfilling the eligibility criteria as per advertisement.
4. The reservation norms for SC/ST and OBC category shall be determined as per U.P Govt. rules only. Such applicants must have and upload cast certificate from the authorities of U.P only.
5. Processing fee of Rs. 2000/- for UR, 1300/- for reserved categories (non- refundable) for candidates applying for posts advertised under 'General Recruitment' and should be deposited online at the time of submission of application form.
6. Institute reserves right to fill or not fill advertised post.
7. **Last date of online submission of application form is 24 December, 2016.**
8. **Scan copy of all relevant documents in PDF must be uploaded through online otherwise form will be treated as cancelled. Any other documents in single PDF may be uploaded in a separate link at page of educational qualification.**
9. Institute reserves right to reject any or all the applications without assigning any reason.
10. **Scrutiny and screening will be done by Institute of all the applications received through online and only eligible candidates will be called provisionally for interview or exams as per Institute policy.**
11. The Candidates may be short listed for the interview by the Institute subject to the number of application against the advertised posts whenever required.
12. If candidate/applicant is having any problem in filling up form online, he may contact to Executive Registrar at **e-mail: sspginoida@gmail.com, Ph: 120-2450210.**
13. The no of posts can be increased or decreased without assigning any reason.
14. Qualification & Experience is as detailed in annexure.

15. **Age: Minimum age is 21 years and maximum age is 40 years** as on 01.07.2016 for General candidate with 5 years relaxation for SC/ST/OBC Candidates in maximum age.

IMPORTANT INSTRUCTIONS TO THE CANDIDATES

This application will not be considered unless the following document are Uploaded and Hard copy of applications with all educational and experience certificate must be send to Director, Super Speciality Paediatric Hospital & Post Graduate Teaching Institute, Sector-30, Noida-201303, Gautam Budh Nagar, U.P. (India) by Registered or Speed Post or Courier only. Hard copy of applications by hand will not be accepted. Hard copy of applications must reach on or before 31 December, 2016, 17:00 Hrs

- I. A certificate of Date of Birth (Matriculation certificate).
- II. If belonging to Scheduled cast/ Scheduled tribe/ other backward cast/ ex-servicemen category etc. a certificate from competent authority in support of the claim, issued not earlier than 6 months before the last date of receipt of application.
- III. Copy of all academic records, Experiences etc., including official certification of each degree earned from each institution of higher learning attended and official transcripts of each examination passed (if the record are not in English/ Hindi, a certified English/ Hindi translation must be provided)
- IV. A declaration that the entries made by you in the application are correct to the best of your knowledge and that nothing has been left out by you in intentionally. In case of false declaration form will be rejected.
- V. Non-refundable application fees of Rs. 2000 for UR & 1300 for OBC/SC applicants paid through online.