

**BRANCH HEAD FOR VARIOUS LOCATIONS IN KARNATAKA,
ANDHARA PRADESH AND TELANGANA- WALK-IN INTERVIEW**

POST CODE: BM - KAR/AP/TL - April 2017

Position: Branch Head

Location: Various locations in Northern Karnataka, Western AP & Telangana

Profile: To Head the Branch in all areas of branch work such as sourcing of business, operations, collections and ensuring profitability of branch

Eligibility:

1. Age not exceeding 28 years as on 01-04-2017 (relaxation can be considered based on commensurate, relevant prior experience)
2. Any Graduation (10+2+3 format) from a UGC recognized university. Post graduation & professional qualification shall be given additional weightage.
3. Minimum 3 years experience (for age not exceeding 28 years) in Housing Finance/Retail Lending /marketing of financial products (home loan) / branch operations in HFCs/FIs. Exposure in housing finance and experience of heading a branch will be preferred. For age relaxation, commensurate additional experience would be required.
4. Extensive in-depth knowledge of local market with good networking capacity with builders / developers is a must.
5. Fluency in Telugu/ Kannada (read, write & speak) besides English is must. Working knowledge of Hindi will be advantageous.
6. Early joining will be preferred.

Job Description

- To source quality and quantity business (home loan) as per target given in conformity with the credit policy of the Company
- To handle lending operations of branch, which require speedy processing of loan applications /initial credit appraisal at branch level/follow up of loan approvals with CO / disbursements/ post disbursal monitoring.
- To coordinate with panel valuers / advocates for effective delivery within stipulated turnaround time.
- To monitor collections and manage effectively the receivables and achieve the targets set for recovery / delinquency.
- Timely achievement of business targets set under different parameters and make the branch a profit center.
- To ensure effective brand building/ brand enrichment and business promotion (through various marketing and sales activities)
- To ensure prompt and best client service

- To ensure good overall housekeeping and compliance with all statutory requirements
- The position will have 1-2 on roll employees and 1-2 off roll staff reporting to him/her.

Key Competencies Required

- Good communication skill – verbal and written
- Negotiation skill
- Interpersonal skill, leadership qualities and team management
- Multitasking ability (for sourcing, operations and collections)
- Planning and organizing skill
- Target orientation
- Proficiency in MS-Word

Pay & Perquisites:

CTC starting from Rs. 5.00 lakhs per annum (fixed + variable). Experienced candidate would be compensated suitably as per market standard.

HOW TO APPLY/ ATTEND THE INTERVIEW:

Eligible candidates are requested to come for a **WALK-IN INTERVIEW** with all original testimonials along with 1 set of photocopy, 2 colour passport size photos, 1 KYC document and 2 sets of duly filled in Bio-data as per enclosed format at the following venues on stipulated date(s) & time:

DATE: APRIL 13, 2017- THURSDAY

TIME: 1pm -4pm (Candidates must register before 12 noon)

VENUE:

Repco Home Finance Limited

3rd Floor, Alexander Square

No.2, Sardar Patel Road,

Guindy, Chennai - 600032

Ph: 044 - 42106650

The Company reserves the right to accept / reject any /all candidacy without assigning any reason or even abandon the recruitment process. The Company also reserves the right to offer suitable cadre/emoluments to candidates as per its own discretion depending on profile, past experience and performance in the selection process etc. No further communication/ correspondence in this regard will be entertained.
