

 सिंडिकेटबैंक Syndicate Bank विश्वसनीय, मेत्रीपूर्ण Faithful, Friendly भारत सरकार का उपक्रम A Govt. of India Undertaking	General Manager (P) Secretariat Corporate Office: Bangalore 560009 Tel.No.080 22371485 Fax No. 080 22250160 E-Mail: cohredd@syndicatebank.co.in
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Recruitment of Chief Security Officer in TEGS-VI

Syndicate Bank, a leading Public Sector Bank, with Pan India Branch Network with Head Office in Manipal, invites applications for the post of Chief Security Officer in Top Executive Grade Scale-VI.

IMPORTANT DATES: -

Opening date for receipt of application	08.02.2017
Last Date for receipt of application	23.02.2017

Eligibility Criteria / Job Profile :

Post	Chief Security Officer in TEGS-VI
No. of Posts	One (1) - Unreserved
Age	Not more than 55 years (inclusive of all relaxations)
Eligibility /Qualification	<p>1. A candidate should be Colonel (Selection Grade) & above rank in the Army or a person of equivalent rank & above in Navy/ Air-force.</p> <p style="text-align: center;">OR</p> <p>A Police Officer of the rank of Deputy Inspector General or a person of equivalent rank in Paramilitary Forces;</p> <p style="text-align: center;">And</p> <p>2. The candidate who has already retired not earlier than 01.04.2013 or retiring or resigned and available for appointment on or before 01.04.2017 are only eligible to apply for the post</p>
Experience	Minimum 20 years of commissioned service in the Indian Armed Forces or Paramilitary Forces as on 01.04.2017 and having operating and working knowledge of Computerized working environment and systems.
Job Profile	<p>Chief Security Officer shall report to the General Manager: HO: GAD (in-charge of Security Department).</p> <ul style="list-style-type: none"> ➤ He is responsible for the overall security and safety aspects of Bank's Premises/quartars/Branches/Offices other units etc.; ➤ Advise Top Management on security issues and formulate

	<p>security policy for the Bank.</p> <ul style="list-style-type: none"> ➤ Plan the strategy for security and help Management to maintain it in a state of high efficiency. ➤ Monitor the training and morale of Bank's Security Officers and staff. ➤ Collect the intelligence data so as to keep him informed of internal and external developments on matters affecting the security of the Bank. ➤ Take all steps necessary for formulating a security policy for the Bank in accordance with the guidelines issued by the Government and the RBI from time to time. Issue specific detailed instructions, covering various aspects of security issues relating to the Bank. ➤ Direct, guide, coordinate and monitor the functioning of Security Officers and other security personnel and new security equipments and phasing out of any vintage equipments to ensure that the Bank's security remains updated and there are no gaps whatsoever. ➤ Maintain close liaison with the Police and other Central/State Govt. Authorities, Fire Brigade and other local functionaries, so as to secure their co-operation and co-ordination. ➤ Prepare an Annual Security Action Plan for the Bank and monitor its implementation. ➤ Introduce appropriate records and documents necessary for efficient security system. ➤ Issue guidelines pertaining to various security contingencies such as fire, various forms of thefts including burglary, robbery, abduction, wrongful confinement, etc. in the Bank premises or affecting Bank staff while on duty outside. ➤ Security Audit/ Inspection of currency chests as per the extant guidelines and directives of RBI and surprise check of security at high risk branches and ATMs as per necessity perceived by Security Department. ➤ Conduct annual training seminars and whenever required, advanced training seminar for Security Officers of the Bank to keep them updated with latest security developments including equipments. ➤ Advise the Security Officers and training heads to conduct
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	<p>training programmes for armed guards of the Regions.</p> <ul style="list-style-type: none"> ➤ Recommend mobile communication, GPS tracking facility and computing for Bank Cash Vans for better and effective communication, command, control and information. ➤ Responsible for selection, procurement, maintenance and replacement of security equipment within the general policy guidelines of the Bank. ➤ Responsible with regard to security personnel, including outsourced personnel assigned to the Department within the overall policy of the Bank and any other work assigned by the Bank from time to time as per the exigencies.
Location	The selected applicant will be based at Head Office, Manipal, Karnataka State.
Selection procedure	<ul style="list-style-type: none"> ❖ The applications received from the candidates will be screened and shortlisted on the basis of eligibility/qualification and relevant experience. The requisite number of shortlisted candidates will be called for interview and / or Group Discussion (GD) for final selection. The final selection will be made on the basis of experience, qualification and performance in the interview and /or GD. The Interview and /or GD will be conducted by a Committee constituted for the purpose. ❖ Mere satisfying the eligibility norms do not entitle a candidate to be called for Interview. The Bank reserves the right to reject any application not suiting the Bank's requirements without assigning any reason whatsoever and call only the requisite number of candidates out of those who fulfill the eligibility criteria as may be required for the post.
Probationary period	One year
Emoluments	<p>₹. 68680 -1960/4 – 76520 {(Starting gross Salary will be ₹.1,17,482.63 [(Basic 68680+DA* (47.80% January, 2017) 32829.04+Special pay (11% of BP + DA) 11165.99)+ HRA 4807.60 (7% BP)]}</p> <p>Medical Aid, Leave Fare Concession and perquisites like conveyance, Quarters in lieu of HRA, etc. shall be admissible as per the rules of the Bank.</p> <p>* DA is subject to change once in 3 months based on All India Average CPI</p>
Service Bond	The selected candidate shall execute a Service Bond of ₹. 10.0 lacs at the time of joining the Bank undertaking to serve the Bank for a min Service period 3 years.

Superannuation	<ul style="list-style-type: none"> ❖ Age of superannuation: 60 years ❖ Eligible for Defined Contributory Retirement Benefit scheme (National Pension System) as governed by the Contributory Pension Scheme introduced for employees of Central Government with effect from 01.01.2004 (There shall be no separate Contributory Provident Fund). ❖ To become eligible for payment of gratuity, Executive/Officer has to serve for a minimum period of 5 years as per Gratuity Act.
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Note:

- 1) Bank reserve the right to modify/delete any criteria mentioned above.
- 2) Cut off date for arriving age and experience is 01.01.2017
- 3) Experience should be post qualification
- 4) Application format to be downloaded from Bank's website
- 5) All Educational qualifications should be from a recognized Indian University.
- 6) Scanned copy of the application along with copy of Birth certificate/Matriculation certificate, copy of Graduation certificate/Post Graduation certificate, Copy of discharge certificate/relieving letter received from Indian Army/Indian Navy/Indian Air Force should be mailed to E-mail ID **horecruitments@syndicatebank.co.in** on or before: 23.02.2017.

Bank will send a confirmation mail to the applicant after receiving the application. In case any applicant does not get the confirmation mail within two working days from the date of sending the application, they may consider that their application has not successfully reached and should resend their application and documents as stated above. They can also enquire the status of their application by contacting HO:HR Division on 0820-2570387.

The applicants are required to keep the original Application form with them along with one set of the Requisite documents in support of their eligibility and submit the same when called for personal interview. Also, ensure to bring along the original documents for verification at the time of Personal Interview.

- 7) Mere submission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her right to be called for interview.
- 8) Incomplete applications and / or applications without prescribed documents will be rejected outright.
- 9) Information regarding personal interview will be displayed on the Bank's website beside sending to shortlisted applicants on their email ID.
- 10) While every effort will be made to ensure that the intimation to the eligible applicants, short listed for attending the personal interview will be sent sufficiently in advance, the Bank will not be held responsible for delay in receiving the intimation by the applicant for any reason whatsoever. The applicants are advised to keep track of the status of their candidature by visiting the Bank's website and their own email ID from time to time.
- 11) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Udupi.

Date: 02.02.2017
Place: Bangalore

Sd/-
GENERAL MANAGER (P)