

(To be submitted in duplicate)

ANDHRA PRADESH PUBLIC SERVICE COMMISSION :: HYDERABAD
NOTIFICATION NO. 2/2017

APPLICATION FOR AWARD OF SENIOR SCALE / SELECTION GRADE SCALE
UNDER CAREER ADVANCEMENT SCHEME OF AICTE SCALES OF PAY 2006 TO THE
LECTURERS/PHYSICAL DIRECTORS/LIBRARIANS WORKING IN ANDHRA PRADESH
GOVT. POLYTECHNIC COLLEGES IN A.P.T.E.S.
(Strike off which is not applicable).

SUBJECT: _____

Regd.No.
(To be assigned in the Commission's Office)

APPLICANT SHOULD FILL-IN ALL THE COLUMNS. WRITE "N.A." AGAINST THE
COLUMNS, WHICH ARE NOT APPLICABLE.

1. Name of the Applicant :
(In capital Letters)
2. Father's Name :
3. Designation :
4. Name of the Institution &
Address :
6. Qualifications :

5. Photograph

Paste
Passport size
Photograph
duly attested
by concerned
Principal

<i>Qualification</i>	<i>Name of the University</i>	<i>Subject(s)</i>	<i>Month & Year of acquiring this qualification</i>	<i>Percentage of Marks / Division / Grade</i>
<i>Bachelor's Degree</i>				
<i>P.G. Degree in</i>				
<i>M.Phil</i>				
<i>Ph.D.</i>				

7. Date of appointment as Associate Lecturer :
(Re-designated as Lecturer under AICTE
Scales in the Department)

8. IN THE CASE OF SENIOR SCALE:

- a) Whether participated in two AICTE approved refresher programs of not less than two weeks duration each (As per AICTE pay scales 2006)

<i>Name of the Course / Training</i>	<i>Conducted by</i>	<i>From Date</i>	<i>To Date</i>	<i>No. of days</i>
<i>i)</i>				
<i>ii)</i>				
<i>iii)</i>				

- b) Whether participated in two refresher programs of one week each TEQIP / ISTE / NITTTR / SBTET sponsored programs (As per AICTE pay scales 2006)

<i>Name of the Course / Training</i>	<i>Conducted by</i>	<i>From Date</i>	<i>To Date</i>	<i>No. of days</i>
<i>i)</i>				
<i>ii)</i>				
<i>iii)</i>				

- (c) Whether eligible for relaxation for Orientation :
Course / Induction Training and Refresher
Course / Industrial Training (Specify details)
- (d) Whether eligible for relaxation in the specified :
9 years service due to acquiring
(i) Ph.D.
(ii) M.Phil / M.E / M.Tech / M. Arch / M. Pharm
- (e) Total accountable service for Senior Scale :
as per Rules as on
- (f) Date of completion of 4/5/6/9 years of service :

9. **IN CASE OF SELECTION GRADE SCALE:**

- (a) Whether participated in two AICTE approved refresher programs of not less than two weeks duration each (As per AICTE pay scales 2006)

<i>Name of the Course / Training</i>	<i>Conducted by</i>	<i>From Date</i>	<i>To Date</i>	<i>No. of days</i>
<i>i)</i>				
<i>ii)</i>				
<i>iii)</i>				

- (b). Whether participated in two refresher programs of one week each TEQIP / ISTE / NITTTR / SBTET sponsored programs (As per AICTE pay scales 2006)

<i>Name of the Course / Training</i>	<i>Conducted by</i>	<i>From Date</i>	<i>To Date</i>	<i>No. of days</i>
<i>i)</i>				
<i>ii)</i>				
<i>iii)</i>				

- (c) Date of Senior Scale awarded by the CAS :
Selection Committee (enclose photo copy of
CTE proceedings)
- (d) Total accountable service for Lecturer (Selection :
Grade) scales
- (e) Date of completion of 5 years of service :
- (f) Date of eligibility for SELECTION GRADE :
SCALE
10. Details of EOL, which affects the period of :
9/6/5/4 years of service, if any, availed by the
incumbent from time to time (Copies of EOL
sanction proceedings to be enclosed)
11. Has he earned consistently Minimum :
“Satisfactory” for SENIOR SCALE / “GOOD”
for Selection Grade Performance Appraisal
Report (Appraisal Report to be enclosed)
12. Any other relevant information which is not :
covered in the proforma

I hereby declare that all the particulars made in this Application are true, complete and correct to the best of my knowledge and belief.

STATION:
DATE :

SIGNATURE OF THE CANDIDATE

Certified that

- (i) The application of the above candidate has been scrutinised with reference to the Service Register along with instructions given by the Department / Government from time to time and found that all the entries made therein are true and correct.
- (ii) The candidate is eligible for the award of Senior Scale / Selection Grade from _____ (Date)
- (iii) The recommendation for the award of Senior Scale / Selection Grade made in this regard is final.

***Counter Signature of the
Head of the Section with seal***

***Signature of the Principal
with seal***

NOTE: Enclose photo copies for evidence wherever necessary.

FORMAT - I

LIST OF LECTURERS/PHYSICAL DIRECTORS/LIBRARIANS TO WHOM Sr. SCALE AWARDED IN
AICTE SCALES OF PAY 1996 AND REQUIRES REVISION IN TERMS OF G.O.Ms.No.209, HIGHER EDUCATION DEPARTMENT, DT: 20/11/2010.

[illegible]

FORMAT – II

LIST OF ELEGIBLE CANDIDATES FOR AWARD OF Sr. SCALE IN AICTE SCALES OF PAY 2006

[illegible]

FORMAT – III

LIST OF Sr. LECTURERS/LECTURERS (Sr. SCALE) FOR THE AWARD OF SELECTION GRADE SCALE IN AICTE SCALES OF PAY2006

Sl. No.	Name of the Staff Member	Subject with branch	Qualification	Date of initial appointment	Date of appointment as Sr. Lecturers/ Lecturer (Sr. Scale)	E.O.L. if any availed during the period of 9 years service	Date of completion of 5 years which counts for increments from the date of appointment of Sr. Lecturer/ Lecturer (Sr. Scale)	Appraisal Report Satisfactory/ Good/ V.Good
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

FORMAT – IV

PERFORMANCE APPRAISAL REPORT

This is to certify that the performance and Conduct of Sri / Smt. / Kum.

_____Designation_____

is consistently _____. Therefore his/her case for award of Sr. Scale / Selection Grade Scale on completion of _____ years of Service under Career Advancement Scheme in the A.I.C.T.E. PAY SCALE of Pay 2006, may be considered.

Signature of the Head of Section

Counter Singed

Name:

Designation:

**PRINCIPAL
with seal.**

(FORMAT – V)

**APPLICATION FOR THE AWARD OF /LECTURER/PHYSICAL DIRECTOR/LIBRARIAN
(SR. SCALE/SELECTION GRADE) UNDER CAREER ADVANCEMENT SCHEME OF AICTE
SCALES OF PAY 2006 (to be submitted in triplicate)**

1. Name :
2. Designation :
3. Name of the Institution :
4. Qualifications (Attested copies of Certificates to be enclosed) :
5. Date of Appointment as Lecturer/Physical Director/Librarian in the Department :
6. a) Date of completion of 9/6/5/4 years (including Service in Col.No.(5)) :
- b) Whether Sr. Scale in AICTE Scale of Pay 1996 already awarded; if so, CTE Procs. Details :
7. Whether eligible for relaxation in Service due to M.Tech/M.Arch./M.Pharm/M.Phil/Ph.D. :
8. Date of acquiring M.Tech/M.Arch./M.Pharm/M.Phil/Ph.D.
9. Whether participated in **Two** Refresher Courses/ Summer Institutes each of Approximately **Two weeks** each and **Two** sponsored programmes **of One week** each during or engaged in other appropriate continuing Education Programmes of comparable Quality. YES/No (if Yes, details be enclosed) :
10. If No, whether eligible for relaxation as per AICTE Guidelines :
11. Consistently minimum 'satisfactory' For Sr. Scale and in case of Selection Grade "GOOD" performance (Appraisal Report be enclosed) :
12. Period of EOL if any availed by the incumbent during the period of ____ years. (copy of sanctioned EOL proceedings to be enclosed) :
13. Date of eligibility to Sr. Scale :
14. Date of eligibility to Selection Grade :

**Signature of the
Individual**

**Counter Signature of the
Head of Section**

**Signature of the
Principal.**