

NOTIFICATION

Name of the Post: **Librarian / Documentation Officer**

No.of Post: **One**

Qualification: Master's degree in Library Science and Information Science with Excellent spoken and written English and Kannada working knowledge of Kannada and proficiency in M.S.Office applications.

Age Limit: No Age Limit.

Salary: Consolidated salary of Rs. 25,000/- with applicable deductions as per labour laws.

Requirements:

1. Experience of 3 years in having worked as Librarian.
2. Experience in handling digital documentation system.
3. Librarian would take care the entire responsibility of maintaining the records and handling the several important books, PBR documents, Research papers and other records which will have to be preserved in systematic way.
4. Recording and documenting of all the proceedings of the meetings.

The post filled by outsource basis. This is purely on temporary.

Eligible candidates may send their application by post only along with the following details:

1. A duly filled application form ()
2. A recent curriculum vitae.

Last date for receipt of application: **10/02/2017**

Tentative date of Interview: 20/02/2017 at 11.00 AM

Karnataka Biodiversity Board will acknowledge the receipt of every application. Thereafter only candidates short listed for the interview will be intimated.

Attested certificates along with originals should be produced only upon invitation for interview.

Sd/-
Member Secretary
Karnataka Biodiversity Board