

**KAMARAJAR PORT LIMITED**  
(erstwhile Ennore Port Limited)  
(A Mini-Ratna Government of India Undertaking)  
Rajaji Salai, Chennai - 600 001.

**Sub:** Engagement of “Senior Accounts Personnel” purely on Contract basis in Kamarajar Port Limited.

Kamarajar Port Limited (erstwhile Ennore Port Limited) invites applications from dynamic, experienced and result oriented professionals for the post of Senior Accounts Personnel on contract basis for an initial period of one year extendable up to 3 years.

**Qualification:**

CA/ICWA/MBA Finance from recognized institution.

**Experience:**

The applicant should have a minimum of 15 years experience in Finance & Accounts in an established large public limited company/Audit firm. Preference will be given to candidates who have worked in SAP environment.

**Age:**

Minimum of 52 and maximum of 62.

Upper age limit is relaxable to SC/ST/OBC candidates as per GOI orders issued from time to time i.e. by 05 years to SC/ST and 3 years to OBC candidates. SC/ST/OBC candidates may produce certificate issued by the competent authorities on the prescribed formats. OBC Candidates included in the central list having certificate for the current financial year in the format prescribed by Central Govt. will be given the benefit of OBC reservation. The OBC Candidates may produce the certificate clearly mentioning that “This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT,) dated 08.09.1993 and modified vide Govt. of India Deptt. of Personnel and Training OM No. 36033/3/2004- Estt(Res) dated 09.03.2004 & 14.10.2008”. Candidates failing to produce requisite SC/ST/OBC Certificate will not be entitled the benefit of reserved category and will not be allowed to appear for interview.

**Nature of work:**

Officer will be assigned work related to preparation and maintenance of Financial statements, Taxation Matters, Scrutiny of Bills/claims of contracts & others, Pay roll matters, Maintenance of Account of Employees contribution towards Employee's Provident Fund, Scrutiny of financial proposals, Audit matters, Banking Matters and any other matter arrangement as directed by General Manager (Finance).

**Terms and Conditions:****1. Remuneration: (All inclusive per month)**

Consolidated pay of Rs1,00,000/- per month. No other benefits are applicable. Income tax will be deducted at source on monthly basis. No TA/DA shall be admissible for joining the assignment or on its completion.

**2. Duration of Contract:**

Selected candidate will be appointed on Contract basis initially for a period of one year, which can be extended/curtailed at the sole discretion of the Company. The contract can be terminated pre-maturely on one month notice by either side.

**3. Selection Process:**

Walk-in-Interview for the above post on contract basis will be held on 30-01-2017 (Monday) at 10.00hrs at KPL's Corporate office **Kamarajar Port Limited, 4<sup>th</sup> Floor, Super Specialty Diabetic Centre, Rajaji Salai, Near Clive Battery Bus stop, Rajaji Salai, Chennai -600001.**

Reporting time for walk-in interview is between 10.00 hrs to 12.00hrs. Candidates reporting after 12.00hrs will not be entertained. The applicants fulfilling the eligibility criteria may report to KPL's Corporate Office for interview. The applications of candidates will be checked by the officials of KPL and only those candidates who will be fulfilling the criteria as per the advertisement and producing the originals certificates along with self-certified copies of certificates will be allowed to be interviewed.

**4. How to apply:**

i. Candidates fulfilling the eligibility criteria laid down above, should bring along duly filled in the application format prescribed below enclosing therein self-attested photocopies of the requisite documents along with the

short write up (100 words) explaining why he/she is most suited candidate for this assignment during the Walk-in-interview, failing which the candidature will be summarily rejected and the candidate will not be interviewed.

ii. The applicant shall produce original document of Educational certificate and certificates of experience and other testimonials for verification at the time of interview. No interview will be conducted if candidates don't bring the original certificated/testimonials/ documents on the date of interview. If any of the particulars stated by the candidate in the application on verification is found to be incomplete or incorrect, or if it is found that the candidate has willfully suppressed any material fact/information relevant to the consideration of his/her case without prejudice to any other action that may be taken in consequence thereof his/her candidature will be summarily rejected and will not be interviewed.

iii. In addition, the proof of identity and residence, employer certified last pay slip and two recent passport size photographs will be required.

iv. Candidates working in Govt./PSUs/autonomous bodies should apply through proper channel and bring NOC at the time of walk-in- interview along with forwarded application.

v. Candidates have to produce character certificate duly signed by a Gazette Officer at the time of interview/joining as the case may be.

## **5. General:**

(i) The above posts are project specific for the limited period and is not for the regular establishment of KPL. No other perks or benefits would be admissible except those mentioned above.

(ii) No TA/DA/Journey expenses will be paid to the candidates for appearing in the interview. The candidates are advised to make necessary arrangements for his/her travel/stay well in advance, so as to reach the interview venue in time. In case interview is continued to next dates, candidates have to make necessary arrangement of their stay, at their own cost.

(iii)The engagement will not confer any right for regularization in KPL and increase in Salary during the contract period.

(iv) The contract can be terminated pre-maturely on one month notice by either side. However, in case of gross negligence/misconduct/irregularities, the employment may be terminated with immediate effect

and in such cases the employee will be liable for action as per law/policies of the company.

(v) Management can withdraw/cancel/postpone the selection at any point of time without assigning any reason thereof.

(vi) Any dispute with regard to engagement against this advertisement will be under the jurisdiction of Court in Chennai only.

Interested Candidates are requested to send their Application in advance along with their Bio-data, specifically mentioning their last pay drawn along with proof of documents for qualification, experience claimed and last pay drawn to **The General Manager (CS & BD), Kamarajar Port Limited, 4<sup>th</sup> Floor, Super Specialty Diabetic Centre, Rajaji Salai, Near Clive Battery Bus stop, Rajaji Salai, Chennai -600001. Applications should reach the said address on or before 30<sup>th</sup> January 2017.**