RECRUITMENT OF LDC AND MTS FOR RECORDS
JAMMU AND KASHMIR RIFLES, JABALPUR(M.P)

Applications are invited for Civilian employment from male and female candidates (Indian citizen) for recruitment for the posts of LDC and MTS according to the following terms and conditions :-

Ser No	Name of Post	Pay band and Grade Pay	No of Post	Category		
				General	SC	OBC
(a)	Lower Division Clerk	5200-20200+1900 (grade pay) (Pre revised)	04	02	01	01
(b)	MTS	5200-20200+1800 (grade pay) (Pre revised)	01	01	-	-

. **Note:-**

(a)   Number of posts are subject at the discretion of Competent Authority without intimation and without assigning any reasons thereof, at any time during the course of recruitment.

(b)   SC/ST/OBC candidates have a right to compete for general vacancies. In such cases no concession of age and relaxation in tests will be provided to SC/ST/OBC candidates.

(c)   Number of candidates for conducting of written tests may be restricted to minimum 50 times of the number of vacancies for each category based on a cut off applied on the minimum educational qualification for the post. Since the applications may be shortlisted mere fulfillment of essential qualifications does not vest any right to a candidate for being called for written.

(d)   The crucial date of determining the age limit shall be the closing date of receipt of application from Indian Nationals as under :-

    (i)   For UR(Unreserved) candidate – 18 to 25 years
    (ii)   For OBC (Other Backward Class) candidate – 18 to 28 years.
    (iii)   For SC (Schedule Caste) candidate – 18 to 30 years.
    (iv)   **Government Servant** : Relaxation for Government servants upto 40 years

(e)   Applications should reach OIC Records, Jammu and Kashmir Rifles, PIN- 908774, c/o 56 APO within **21** days of publication of advertisement in Employment News/Local News Paper. Written Test date will be intimated separately to the candidates after scrutiny of application by post. The organization will not be responsible for any kind of postal delay. **APPLICATION FOR THE POST FOR WHICH APPLYING SHOULD BE MENTIONED ON THE TOP OF ENVELOPE**

(f)   No TA/DA is admissible for test, candidates will have to make their own arrangements for boarding/lodging during the test/interview.

(g)   Trying to influence the recruitment process in any manner will render the candidate disqualified. Furnishing of false information or any fraud detected at later stage shall result in termination of service and action under Indian Penal Code.

(h)   Details of Eligibility criteria and application form is available at **www.indianarmy.nic.in**.

1. **Educational qualification:-**

   (a) For the post of LDC   : (i) 12th Class pass from recognized Board or University.

   (ii)   Typing speed of 35 words per minute in English on computer or a typing speed of 30 words per minute in Hindi on computer (35 words per minute and 30 words per minute corresponding to 10500/9000 KDPH on average of 5 key depression for each word).

   (b) For the post of MTS   : Matriculation from recognized Board or University.

2.   **Calculation of Age** : The crucial date of determining the age limit shall be the closing date of receipt of application from Indian Nationals as under :-

   (a)   For UR(Unreserved) candidate – 18 years to 25 years

   (b)   For OBC (Other Backward Class) candidate – 18 years to 28 years.

   (c)   For SC (Schedule Caste) candidate – 18 years to 30 years.

   (d)   **Government Servant** : Relaxation for Government servants upto 40 years as per orders or instructions issued by the Central Government from time to time.

3.   **General Instructions**

   (a)   Application as per format given should be accompanied with copies of Matriculation certificate (As proof of Date of Birth), Educational Qualification, Caste Certificate valid for Central Govt Services, Experience Certificate, Domicile certificate and photograph duly attested by **Serving Group A/B Gazetted Officer**. Do not forward original certificate with application. A self addressed envelope of size 4"x10" fixed with postal stamp of **Rs 25/-** to be enclosed with the application form.

   (b)   No TA/DA is admissible for test candidates will have to make their own arrangements for boarding/lodging during the test/interview.

   (c)   Number of candidates for conducting of written tests may be restricted to minimum 50 times of the number of vacancies for each category based on a cut off applied on the minimum educational qualification for the post. Since the applications may be shortlisted mere fulfillment of essential qualifications does not vest any right to a candidate for being called for written.

   (d)   Trying to influence the recruitment process in any manner will render the candidate disqualified. Furnishing of false information or any fraud detected at later stage shall result in termination of service and action under Indian Penal Code.

   (e)   **Service conditions :- Liable to serve anywhere in India Including field area**.

RECRUITMENT OF LDC AND MTS VACs FOR
RECORDS JAMMU AND KASHMIR RIFLES, JABALPUR

To,

    The OIC Records,
Records Jammu and Kashmir Rifles
PIN-908774
c/o 56 APO

> Affix recent passport size colored photograph duly attested by Group A/B Gazetted Officer

1.   Name in full (IN BLOCK LETTER) _____

2.   Father's Name/Husband's Name (In Block letter)_____

3.   Address:-

      (a)   Correspondence Address: House No _____ Village: _____
      P.O:_____ District : _____ State :_____
      PIN: _____

      (b)   Permanent Address: House No _____ Village: _____
      P.O:_____ District : _____ State :_____
      PIN: _____

4.   Date of Birth   :

DD		MM		YY		

5.   Educational Qualification _____

6.   Any other qualification/Experience_____

7.   Caste   : _____

8.   Category for which applied (GEN/OBC/SC) :_____
      (Attach copy of caste certificate issued by Tehsildar/Registrar if applied for OBC or SC).

9.   Domicile certificate (att) : _____

10.   I do hereby certify that all the particulars mentioned in the application are correct and true to the best of my knowledge and belief. In case particulars mentioned by me are found false at any stage then my services shall be liable to be terminated without any notice.

    LEFT HAND THUMB IMPRESSION (For Male)

    RIGHT HAND THUMB IMPRESSION (For Female)

Date   : _____

Place :   _____

                                _____
                                (Signature of Candidate)