

GOVT. OF INDIA
MINISTRY OF DEFENCE
OFFICE OF THE PRINCIPAL DIRECTOR
DEFENCE ESTATES, CENTRAL COMMAND
LUCKNOW CANTT.

Applications are invited in prescribed format (given below) from Indian nationals only for following post in various offices of Defence Estates Department. **Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.**

2. The eligibility conditions, vacancies positions and other details are as follows:-

Sl. No.	Name of the post & pay scale	Total no. of posts	Details of reservation					Age as on 15.11.16	Educational Qualification
			Gen	OBC	SC	ST	Physically Handicapped (PH)/ESM		
1.	Sub Divisional Officer Grade-II (Gp 'C', Non Gazetted) As per 7 th Pay Commission Rs. 25,500/- + other allowances as applicable.	10	03	02	01	0	04	18-27 years	(i) Matriculation or equivalent AND (ii) Diploma or certificate of a registered/recognized Institute in Surveying/ Draftsmanship (Civil) of not less than 2 years.
							PH 02 (HH) ESM 02		

Note:- Gen- General, OBC- Other Backward Classes, SC-Scheduled Caste, ST- Scheduled Tribe, PH- Physically Handicapped, (HH-Hearing Handicapped), ESM- Ex -Service Man.

3. **AGE RELAXATION :-**

- Upper age limit is relaxable by 05 years for SC, 03 years for OBC and 10 years for physically handicapped candidates. DOPT OM No. 15012/12003-Estt.(D) dated 29.06.2015 shall apply. Application of physically handicapped candidate, without proper certificate specifying the percentage of disability (HH-Hearing Handicapped), will not be considered for age-relaxation.
- Up to 40 years for Departmental candidates with 03 years continuous service. Additional relaxation as per (i) above will be available to candidates belonging to SC/OBC/PH as applicable.
- Age relaxation for Ex-serviceman and any other Category of persons will be governed as per the orders issued by the Govt. from time to time. Ex-servicemen will attached their Discharge Certificate with the form.
- The candidates other than reserve categories who apply for the aforesaid posts will be treated as general candidates.

4. **EXAM PATTERN:-**

a) There will be a written test and skill test totaling **200 marks**. The test paper will be bilingual i.e. Hindi and English. The components of written test will be as under:-

i)	Technical Knowledge	:	120 Marks
ii)	Numerical Ability	:	15 Marks
iii)	Reasoning	:	15 Marks
iv)	Current Events	:	10 Marks
v)	General English	:	10 Marks
Total			170 Marks

b) Shortlisted candidates will be given skill test in handling technical equipment such as ETS (Electronic Total Station) and other practical aspects of Land Survey of **30 Marks**.

5. **Examination fee and mode of payment**

Candidates are advised to remit **Rs. 50/- (Rupees Fifty only)** by **Demand Draft only** in favour of "Principal Director Defence Estates Central Command, Lucknow Cantt." payable at State Bank of India, Defence Banking Branch, Sadar Lucknow. **Fee is exempted for SC, women and physically handicapped candidates.**

6. Last date for receipt of application form is **15.11.2016**. Candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Laddakh, Sub-division of Jammu and Kashmir state, Lahaul and Spiti, District of Pangi Sub-division of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep are given two weeks extra time to submit the application i.e. **30.11.2016**.

7. Eligible candidates will be called to appear for written test/skill test. Date, time and venue of the same will be separately intimated to the candidates. No TA/DA will be paid. The eligible Candidates shall bring the admit card along with him/her for appearing in the Written Test.

8. The written test / skill will be conducted at Lucknow (UP).

9. No interview will be conducted for the aforesaid posts.

10. The shortlisted Candidates in the Written Test will be allowed to appear in the Skill Test which shall be held on the next day of the Written Test.

11. A reserve panel of 04 candidates will be drawn against each category and the said panel will be valid as per a extent Govt. instructions in this regard. It is specified that being on the panel does not bestow any right for appointment.

12. The post carries **All- India Service Liability (AISL)**. Thus, the candidates selected for appointment are liable to serve anywhere in India.

13. Two passport size photographs duly self attested. (One to be affixed on the form and other affixed on the admit card) and two self-addressed envelope of size 10 cms X 22cms affixed with Rs.5/- postal stamp on each envelope are required to be attached alongwith the application.

14. The application should be in the prescribed proforma given below and sent by "ordinary post" in an envelope superscribed as "**APPLICATION FOR THE POST OF SUB DIVISIONAL OFFICER, GRADE-II**" and should be addressed to the Principal Director, Defence Estates, Central Command, 17 Cariappa Road, Lucknow Cantt. -226002 (U.P). A self addressed post card with Rs. 5/- postage stamp affixed should be sent for sending acknowledgment of application.
15. Photocopy of documents relating to Date of Birth, Educational Qualification, Category Certificate, Discharge Certificate for Ex-serviceman and Disability certificate as per Annexure 'A' of DOP&T O.M. No. 36035/3/2004-Estt (RES) dated 29.12.2005 (Copy enclosed in the websites given below) specifying the percentage of disability for Physically Handicapped Candidates should be attached duly self attested.
16. All columns of application and admit card must be filled completely in all respects. The application and admit card received without relevant documents, fee (if applicable), signature, left thumb impression or received after due date will be summarily rejected. Demand draft of rejected applications will not be returned.
17. The candidate may send the application form along with the admit card duly filled
18. Application and admit card are printed below. Application form and admit card can also be downloaded from the websites of the following offices.

Director General Defence Estates, New Delhi	:	www.dgde.gov.in
Cantonment Board Lucknow	:	www.cblucknow.org.in
Cantonment Board Kanpur	:	www.cbkanpur.org.in
Cantonment Board Meerut	:	www.cbmeerut.org.in

No. 57938/ADM/Rectt./SDO-II/2016
Dated _____ September' 2016

Principal Director
Defence Estates, Min of Defence
Central Command
17, Cariappa Road,
Lucknow Cantt - 226002 (UP)

APPLICATION FORM

(To be printed in A-4 Size only)

APPLICATION FOR THE POST OF SUB-DIVISIONAL OFFICER, GRADE-II

1. Name in full (in block letters) :

2. Name of Father/Husband :

3. Permanent Address
(With PIN code) :

4. Present Postal Address
(with PIN code, contact &
Mobile No./e-mail) :

5. Date of Birth :

Date	Month	Year

6. Age (as on **15.11.2016**) :

Days	Months	Years

7. Nationality :

8. Sex (Please Tick) :

Male	Female

9. Marital status (Please Tick) :

Married	Unmarried

10. Category (Reservation)
(Please Tick) :

GEN	SC	OBC	PH(HH)	ESM

(Attach photo copy of certificate issued by Competent Authority in case of SC, OBC, PH (HH), ESM. The percentage of disability certificate must be essentially submitted by PH (HH) candidate for obtaining Age-Relaxation.)

11. Details of demand draft:

D D No. & date		Bank		Branch	
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Space for
passport size
photograph
duly self
attested.

12. Educational Qualification:-

Sl. No.	Name of Qualification	University/ College/ School/ Institute	Year of Passing	Class/Division/ Grade	% of Marks
1.	Matriculation or equivalent				
2.	Diploma or Certificate of a registered/recognized institute in surveying/ Draftsmanship (Civil) of not less than 2 years.				
3.	Additional qualification (add rows if necessary)				
4.	10+2 (Intermediate)				
5.	Graduation				

(Note: Photo copies of Sl. No. 1+2 duly self attested are to be attached with the application.)

13. Particulars of present employment / past experience if any,

Sl. No.	Name of the Organization.	From (date)	To (date)	Designation	Nature of Duties

Note : Photocopy of educational qualification/experience certificate (if any) duly self attested are to be enclosed with application.

14. **DECLARATION:-**

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect or ineligibility being detected before or after the Written test/Skill test, my candidature for the above post will stand cancelled and my claims for the recruitment forfeited.

Place :-

Date :-

(Candidate's left thumb impression)

Signature of Candidate
(Name of the Candidate)

ADMIT CARD FOR RECRUITMENT TO THE POST OF SDO-II

(On a separate sheet of paper in double space)

1. Name (in block letters):

2. Signature of Candidate:

3. Candidate's left thumb impression



Space for
passport size
photograph
duly self
attested

=====

(For office use only)

4. Roll No.

5. Date and time of written test

6. Place of Written test:

(Signature of the presiding officer)

Important Instructions for Candidates-

- a. Mobile phones are not allowed in Examination hall.
- b. Affix latest passport size photograph duly self-attested.
- c. Candidates to bring blue/black ball pens for the exams.

NAME & ADDRESS OF THE INSTITUTE / HOSPITAL

Certificate No. _____ Date _____

DISABILITY CERTIFICATE

Recent Photograph
of the candidate
showing the
disability duly
attested by the
Chairperson of the
Medical Board.

This is certified that Shri / Smt / Kum _____
son/wife/daughter of Shri _____ age _____
sex _____ identification mark(s) _____ is suffering from
permanent disability of following category:

A. Locomotor or cerebral palsy:

- (i) BL-Both legs affected but not arms.
- (ii) BA-Both arms affected
 - (a) Impaired reach
 - (b) Weakness of grip
- (iii) BLA-Both legs and both arms affected
- (iv) OL-One leg affected (right or left)
 - (a) Impaired reach
 - (b) Weakness of grip
 - (c) Ataxic
- (v) OA-One arm affected
 - (a) Impaired reach
 - (b) Weakness of grip
 - (c) Ataxic
- (vi) BH-Stiff back and hips (Cannot sit or stoop)
- (vii) MW-Muscular weakness and limited physical endurance.

B. Blindness or Low Vision:

- (i) B-Blind
- (ii) PB-Partially Blind

C. Hearing impairment:

- (i) D-Deaf
- (ii) PD-Partially Deaf

(Delete the category whichever is not applicable)

2. This condition is progressive / non-progressive / likely to improve / not likely to improve. Re-assessment of this case is not recommended / is recommended after a period of _____ years _____ months.*

3. Percentage of disability in his/her case is percent.

4. Sh./Smt./Kum.....meets the following physical requirements for discharge of his/her duties:-

- | | |
|--|--------|
| (i) F-can perform work by manipulating with fingers. | Yes/No |
| (ii) PP-can perform work by pulling and pushing. | Yes/No |
| (iii) L-can perform work by lifting. | Yes/No |
| (iv) KC-can perform work by kneeling and crouching. | Yes/No |
| (v) B-can perform work by bending. | Yes/No |
| (vi) S-can perform work by sitting. | Yes/No |
| (vii) ST-can perform work by standing. | Yes/No |
| (viii) W-can perform work by walking. | Yes/No |
| (ix) SE-can perform work by seeing. | Yes/No |
| (x) H-can perform work by hearing/speaking. | Yes/No |
| (xi) RW-can perform work by reading and writing. | Yes/No |

(Dr. _____)
Member
Medical Board

(Dr. _____)
Member
Medical Board

(Dr. _____)
Chairperson
Medical Board

Countersigned by the
Medical Superintendent / CMO/Head of
Hospital (with seal)

*Strike out which is not applicable.

संस्थान/अस्पताल का नाम और पता

प्रमाण पत्र सं.

तारीख

निःशक्तता प्रमाण पत्र

चिकित्सा बोर्ड के अध्यक्ष
द्वारा विधिवत प्रमाणित
उम्मीदवार का हाल का
फोटो जो उम्मीदवार की
निःशक्तता दर्शाता हो।

प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी
सुपुत्र/पत्नी/सुपुत्री आयु लिंग
पहचान चिन्ह निम्नलिखित श्रेणी की स्थायी निःशक्तता
से ग्रस्त है -

- क. गति विषयक (लोकोमोटर) अथवा प्रमस्तिष्कीय पक्षाघात (फॉलिज)
- (i) दोनों टांगे (बी एल) - दोनों पैर प्रभावित किन्तु हाथ प्रभावित नहीं
- (ii) दोनों बांहें (बी ए) - दोनों बांहें प्रभावित (क) दुर्बल पहुँच
(ख) कमजोर पकड़
- (iii) दोनों टांगे और बांहें (बी एल ए) - दोनों टांगें और दोनों बांहें प्रभावित
- (iv) एक टांग (ओ एल) - एक टांग प्रभावित (दायां या बायां)
(क) दुर्बल पहुँच
(ख) कमजोर पकड़
(ग) गति विभ्रम (अटैक्सिस)
- (v) एक बांह (ओ ए) - एक बांह प्रभावित
(क) दुर्बल पहुँच
(ख) कमजोर पकड़
(ग) गति विभ्रम (अटैक्सिस)

(vi) पीठ और नितम्ब (बी एच) - पीठ और नितम्ब में कड़ापन (बैठ और झुक नहीं सकते)

(vii) कमजोर मांस पेशियां (एम डब्ल्यू) - मांस पेशियों में कमजोरी और सीमित शारीरिक सहनशक्ति ।

ख. अंधापन अथवा अल्प दृष्टि -

(i) बी - अंधता

(ii) पी बी - आंशिक रूप से अंधता

ग. कम सुनाई देना

(i) डी - बधिर

(ii) पी डी - आंशिक रूप से बधिर

(उस श्रेणी को हटा दें जो लागू न हो)

2. यह स्थिति में प्रगामी है / गैर प्रगामी है/ इसमें सुधार होने की संभावना है/सुधार होने की संभावना नहीं है । इस मामले का पुनर्निर्धारण किए जाने की अनुशंसा नहीं की जाती।वर्षोंमहीनों की अवधि के पश्चात पुनर्निर्धारण किए जाने की अनुशंसा की जाती है । *

3. उनके मामले में निःशक्तता का प्रतिशत है ।

4. श्री/श्रीमती/कुमारी अपने कर्तव्यों के निर्वहन के लिए निम्नलिखित शारीरिक अपेक्षाओं को पूरा करते/करती हैं -

(i) एफ - अंगुलियों को चलाकर कार्य कर सकते /सकती हैं । हाँ/नहीं

(ii) पी पी - धकेलने और खींचने के जरिए कार्य कर सकते /सकती हैं । हाँ/नहीं

(iii) एल - उठाने के जरिए कार्य कर सकते /सकती हैं । हाँ/नहीं

(iv) के सी - घुटनों के बल झुकने और दबक कर कार्य कर सकते /सकती हैं हाँ/नहीं

(v) बी - झुक कर कार्य कर सकते /सकती हैं । हाँ/नहीं

(vi) एस - बैठकर कार्य कर सकते /सकती हैं । हाँ/नहीं

(vii) एस टी - खड़े होकर कार्य कर सकते /सकती हैं । हाँ/नहीं

- (viii) डब्ल्यू - चलते हुए कार्य कर सकते /सकती हैं । हाँ/नहीं
(ix) एस ई - देख कर कार्य कर सकते /सकती हैं । हाँ/नहीं
(x) एच - सुनने/बोलने के जरिए कार्य कर सकते /सकती हैं । हाँ/नहीं
(xi) आर डब्ल्यू - पढ़ने और लिखने के जरिए कार्य कर सकते /सकती हैं । हाँ/नहीं

(डॉ.....)	(डॉ.....)	(डॉ.....)
सदस्य	सदस्य	अध्यक्ष
चिकित्सा बोर्ड	चिकित्सा बोर्ड	चिकित्सा बोर्ड

चिकित्सा अधीक्षक/मुख्य चिकित्सा अधिकारी/
अस्पताल के मुखिया द्वारा प्रतिहस्ताक्षरित
(मुहर सहित)

* जो लागू न हो काट दें ।