

HINDUSTAN PREFAB LIMITED

(A Govt. of India Enterprise)

Jangpura, New Delhi-110 014

Website: www.hindprefab.in.

Ph. No. 011-43149800-899 / Fax: 011-26340365



Employment Notice No. 06/2016

Hindustan Prefab Limited (HPL), a Central Public Sector Enterprise, an ISO 9001:2008 Certified Civil Engineering Organization presently engaged in the field of Construction both with Conventional and Prefab Technology with its Corporate Office at New Delhi and having offices all over India. HPL is looking for result oriented Engineer (Civil), Engineer (Electrical), Sr. Engineer (Electrical) and Hindi Typist on contract basis for its Head Office/Regional Offices and for its existing and upcoming projects in various parts of the Country, initially for a period of one year extendable by mutual consent. The selected engineers would have to proceed to the sites on urgent notice. Requisite qualification and experience is given below:

S.No	Post	Qualification	Experience	Consolidated Salary Rs.
1.	Engineer (Civil)	Degree in Civil Engineering	0-3 years	17500 /- Add: Rs. 340 /- for additional relevant experience each year upto a maximum of 3 years
		Diploma in Civil Engineering	2-5 years	12,500 /- Add: Rs. 340 /- for additional relevant experience each year upto a maximum of 3 years
2.	Engineer (Electrical)	Degree in Electrical Engineering	0-3 years	17,500/- Add: Rs. 340 /- for additional relevant experience each year upto a maximum of 3 years
		Diploma in Electrical Engineering	2-5 years	12,500/- Add: Rs. 340 /- for additional relevant experience each year upto a maximum of 3 years.
3.	Sr. Engineer (Electrical)	Degree in Electrical Engineering	3 years	27,000/- Add: Rs. 400/- P.M after 5/7 years for additional relevant experience as the case may be for each year upto a maximum of 7 years
		Diploma in Electrical Engineering	5 years	

4.	Hindi Typist	<u>Essential</u> Graduate in any discipline with speed of 30 w.p.m in Hindi typing. Desirable Experience in Stenography	2 years experience in Hindi typist in a Govt./Public/Private organisation of repute	15000/-
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General:

1. Upper age limit as on 01.01.2017 for the position of Engineer (Civil), Engineer (Electrical), Sr. Engineer Electrical) is **50 Years** and for **Hindi typist is 30 years**.
2. Employees in regular employment in Central/State Govt. /Autonomous bodies and Central/State Public Sector Enterprises possessing required qualification and experience if apply and are selected, will have to resign before joining contractual appointment in the company.
3. Candidates working in Government, Semi-Government organisation / Public Sector Undertaking and Autonomous Bodies Should apply through Proper Channel or furnish "No Objection Certificate" at the time of interview.
4. There will not be any protection of pay/emoluments at the time of joining HPL.
5. No increment will be granted during the currency of the initial contract period of one year. However, it can be considered at the discretion of the competent authority in case the initial period of one year is extended further.
6. Besides consolidated salary, the selected candidates shall also be eligible for the fringe benefits like EPF contribution, leave, medical reimbursement/facility under ESIC etc. as per rules of the Company for contractual employees.
7. Mere fulfilling the minimum requirement/ qualification will not vest any right on the candidates to be called for interview
8. Applications incomplete in any respect shall be liable for summarily rejection.
9. HPL reserves the right to reject any candidate without assigning any reason.
10. Canvassing in any form will be a disqualification.
11. Selected candidates should be prepared to serve in any part of the country where the organization has its operations.
12. Relaxation in Age Limit [SC/ST – 5 years, OBC – 3 years and PWD – 5 years (10 years for SC/ST and 8 years for OBC]
13. For the position of **Sr. Engineer (Electrical) & Hindi Typist** intending eligible candidates should send their application indicating name, address, qualification, post qualification experience, age along with copies of certificate in prescribed format and also enclose updated resume so as to reach the **Chief (HR), Hindustan Prefab Limited, Jangpura, New Delhi-14 on or before 27.01.2017**.
14. For the position of Engineer (Civil), eligible Candidates are advised to report for walk-in-interview along with resume & original documents with copies of testimonials etc. on 17.01.2017 (between 10:00 a.m. to 1:00 p.m.) and for the position of Engineer (Electrical), candidates are advised to report for walk-in-interview along with resume & original documents with copies of testimonials etc. on 01.02.2017 (between 10:00 a.m. to 1:00 p.m.) to **Head Office, Hindustan Prefab Limited, Jangpura, New Delhi-14**.

Chief (HR)