



**State Project Management Unit**  
**Integrated Coastal Zone Management (ICZM) Project, West Bengal**  
 Institute of Environmental Studies & Wetland Management  
 Department of Environment, Government of West Bengal  
 DD-24, Sector – I, Salt Lake City, Kolkata – 700064  
 Phone No.: 2334-0531/ 0239; Website: [www.iczmpwb.org](http://www.iczmpwb.org)

Applications are invited from Indian nationals for the position under World Bank assisted ICZM Project, West Bengal as given below. The project period will be upto December 2017. The position for the ICZM Project, West Bengal will be filled up contractually till December' 2017:

Designation	Age Requirement	Educational Qualification	Experience	Duty / Responsibility	Consolidated Pay in Rs./month
Procurement Officer	Age should be less than 62 years as on 01.01.2017	BE/B.Tech/MBA/CA/ICWA with MBA (two years duration) from any recognised University. <b>Desired :</b> Knowledge in application of World Bank Procurement Guidelines and Consultant Selection Procedures will be an added advantage	Minimum 8 years of experience in Public Procurement in Government Organisations or experience in large private organisations	Preparing Bidding Documents as per the World Bank Guidelines for Works and Goods and advertisement of Procurement Notices  Preparation and Invitation of bids as per approved bidding documents for ICB, NCB & Shopping, bid evaluation & finalisation and award of contracts.  Contract Management during execution including revision / modification, post-procurement follow-up  Preparing/revising Procurement Plan / procurement schedules and Cost estimates.	50,000/-PM

- Persons working in Government / Public Sector Undertakings /Autonomous Organizations should submit the applications through proper channel.
- Candidates will have to produce the proof of details furnished in their applications, in original, during interview and when required.
- The envelope containing the application should bear the advertisement number and name of the post applied for.
- Applications received after due date, unsigned applications, applications without mentioning the post for which applied, applications not followed by the copy through proper channel (wherever applicable), and application incomplete in any respect, will not be considered.
- It may be noted that if, at any stage, it is discovered that an attempt has been made by the applicant to wilfully conceal misrepresent the facts, his / her candidature will be summarily rejected or his / her employment will be terminated.
- The applications may be made online or must be sent in neatly hand written or typed out in A4 size paper with recent passport size photograph pasted on the application. Interested qualified persons may send applications to the below mentioned address within 15 days from the date of press advertisement, addressed to:

**The Project Director**  
**Integrated Coastal Zone Management Project – West Bengal**  
**C/O Institute of Environmental Science & Wetland Management**  
**DD–24, Sector–I, Salt Lake City,**  
**Kolkata–700 064**

Phone No. : (033) 2334 0531 / 0239  
 Fax No. : 91-33-2358 0967, E-mail: [iczmpwb@gmail.com](mailto:iczmpwb@gmail.com)  
 Website: [www.iczmpwb.org](http://www.iczmpwb.org)

Sd/-  
**Additional Project Director,**  
**ICZMP West Bengal**