

PUNJAB POLICE
RECRUITMENT OF MALE CONSTABLES (DRIVERS)
IN DISTRICT POLICE CADRE OF PUNJAB POLICE

Advt. No.: 2

Date of Publication: **15.10.2016**

<u>IMPORTANT DATES & INFORMATION</u>	
Website for filling Online Application Form:	<u>www.punjabpolicerecruitment.in</u>
Closing date for submission of online Applications	04.11.2016
Closing date for deposit of Admission Fee	07.11.2016
Period for submission of Applications from 9:00 a.m. on 15.10.2016 (15th Oct) to 11:59 p.m. on 04.11.2016 (4th Nov) (Applications received after 11:59 p.m. on the Closing date (04.11.2016) will not be entertained.)	
Helpline Numbers	(0172) 4347164, 2745862, 4674446
Helpline email ID	<u>district helpdesk@punjabpolicerecruitment.in</u>
Helpline Number for SMS	(+91) 73476-58134

Online applications are invited for direct recruitment from Indian nationals using the website **www.punjabpolicerecruitment.in**, to fill up the **750 vacancies of male constables (Drivers)** in the District Police Cadre of Punjab Police, in the Pay Band of Rs. 10300-34800 + Grade Pay Rs. 3200/-, and other allowances as admissible.

However, as per State government instructions (no.7/204/2012-4FP1/66 dated 15.01.2015), during the probation period, they will only be eligible for fixed emoluments, i.e. equivalent to the minimum of the Pay band. During the probation period, they would not be entitled to any grade pay, annual increments or any other allowances, except TA. As per Cabinet decision (30.4.2016), the probation period of all fresh appointees would be 3 years.

POSTING/DEPLOYMENT

Selected candidate(s) can be posted/deployed anywhere in Punjab, India or abroad, on the orders of the Director General of Police, Punjab or any other officer authorized in this regard according to the exigencies of job and its manifold

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requirements. The candidate shall not have any right or lien to a particular place/district/area, in or outside the State of Punjab, in this regard.

1. **TENTATIVE VACANCIES**

Reservation Chart

Number of category wise Vacancies of Recruitment Police Department (Constables Drivers)	
General	382
SC (M/B)	76
SC (Others)	75
BC	75
Ex-Servicemen (General)	53
Ex-Servicemen (SC (M/B))	15
Ex-Servicemen (SC/Others)	14
Ex-Servicemen (BC)	15
Police Ward	15
Freedom Fighter	07
Sub Total-I	727
Sports (Gen)	15
Sports (SC)	08
Sub Total-II	23
Total	750

2. **ONLINE APPLICATION FORM**

The online application form can be filled up **from 9:00 a.m. 15.10.2016 till 11:59 p.m. on 04.11.2016** on website **www.punjabpolicerecruitment.in**. Candidates are advised to apply online and well-in-advance without waiting for the last date of submission of online Application Form. It is made clear that no offline Application form or copy of downloaded Application form will be accepted or acted upon at any Range/Zonal/District/Commissionerate Recruitment Centre or other Police office.

The candidates are advised to submit **ONLY SINGLE ONLINE APPLICATION** for the post of Constable (Drivers) as the recruitment process would start at all Recruitment Centres at the same time on the same date. However, if somehow, the

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candidate manages to submit multiple online applications, only his first application shall be entertained and fee paid against one Application shall not be adjusted against any other Application.

Please note that the vacancies indicated on prepage i.e. 750 are liable to change (increase/decrease) during the course of the recruitment process, as per current needs & requirements. Thus these vacancies merely indicate the number of posts to be filled up by the concerned Range/Zonal/District/Commissionerate Recruitment Board, and thus they do not confer any right on the candidate to serve in that particular district where he has appeared in his PST/PMT tests.

3. RESERVATION OF SEATS

According to instructions issued by the Punjab Government from time to time, **20%** of available vacancies will stand reserved for candidates belonging to Scheduled Castes/Scheduled Tribes, 10% for candidates belonging to Backward Classes, 13% seats for Ex-Servicemen candidates **OR** wife/one dependent child of Ex-Servicemen, (where applicable); [of which 7% Ex-servicemen (General), 4% Ex-servicemen (SC), 2% Ex-servicemen (BC)] and **1% seats for wards of freedom fighter**. In addition, 2% of seats are reserved for wards of Police Personnel only in police department.

As per State government instructions, recruitment against 3% vacancies reserved for sports persons shall be carried out separately for which a separate advertisement shall be given by the Sports department of Punjab. The vacancies equivalent to 3% shall be deducted from the total number of vacancies and recruitment would be done against the remaining vacancies. However, the sportspersons are eligible to apply here also but no extra benefit/reservation shall be admissible to them on the basis of their achievements in Sports.

4. ESSENTIAL ELIGIBILITY REQUIREMENTS FOR CANDIDATES

A. NATIONALITY

The applicant/candidate should be a citizen of India.

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B. AGE

- The minimum age (as on 1stJanuary, 2016) for recruitment at the rank of constable should be 18 years and maximum age should be 28 years. The cut-off date for this purpose shall be 1stJanuary, 2016 (01.01.2016). No relaxation will be given in age to any candidate.
- Candidates belonging to **Scheduled Castes/Scheduled Tribes and Backward Classes** would be entitled to a relaxation in the upper age limit to the extent of 5 years over and above the above-mentioned upper age limit (28 years).
- **Ex-Servicemen** shall be given relaxation in the upper age limit by 3 years, plus the number of years of service, rendered in the Indian Defence Forces.

Note:

To claim any kind of age relaxation or reservation, the candidate is required to upload the relevant Certificates issued by the competent authority, in the format prescribed by the Punjab government, along with the Online Application Form. **In case, the candidate fails to upload the relevant certificate, he shall be considered for General category. No application for the change of category shall be entertained once the online application form is submitted.**

C. EDUCATIONAL QUALIFICATIONS

- The minimum Educational qualifications shall be **10+2 or its equivalent from a recognized Education Board/University**, and the candidate must have passed Matriculation examination **with Punjabi as one of the compulsory** or elective subjects or any other equivalent examination in Punjabi language.
- However, in case of Ex-Servicemen, the minimum educational qualifications shall be Matriculation. Provided that if the Ex-Serviceman (or a dependent child of Ex-Serviceman, as the case may be) has not passed Matriculation examination with Punjabi as one of the compulsory or elective subjects, he shall have to pass an examination of Punjabi language equivalent to Matriculation standard or he shall have to qualify a test conducted by the

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Language Wing of the Department of Education of the Punjab Government **within a period of two years** from the date of his appointment as per the Punjab Government notification no. GSR-33/Const./Art 309/94 dated 4th of May, 1994.

Note:

- The candidate must have attained the above-mentioned educational qualifications on or before the date of publication of advertisement of the recruitment process.
- The candidates are advised to fill up their obtained/maximum marks and percentage very carefully as no request for corrections shall be entertained after the submission of the online application form and any wrong entry would make them liable for disqualification.

D. PHYSICAL STANDARDS - HEIGHT

Candidate	Minimum Height required
Male	5' 7" (5 feet 7 inches)

5. Driving License

The candidates must have a valid Driving License for LMV/LMV-NT/Heavy Motor Vehicle at the time of applying for the post. He will be required to upload the scanned copy of the original Driving License while filling up the Online Application Form, failing which he would be barred from taking the Test.

6. SELECTION PROCESS

Regional Recruitment Boards shall conduct the recruitments for male candidates at such Recruitment Centres as specified by the Chairman Central Recruitment Board. The Substance Abuse (Drug Addiction) Test (SAT), Physical Screening Test (PST) and Physical Measurement Test (PMT) shall be conducted at such centres as may be decided. The Substance Abuse (Drug Addiction) Test (SAT), the Physical Screening Test (PST) and the Physical Measurement Test (PMT) of a

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candidate shall be conducted on a single day, and the entire process shall be got video-graphed. After the qualifying the above said test the Board will conduct written test which is of 50 marks. From the candidates who qualify the written examination, double the number of vacancies advertised will be called for Driving proficiency test according to the merit of written examination. The same shall be conducted at such number of centres as may be decided by the Chairman of the Central Recruitment Board.

(a). SUBSTANCE ABUSE (DRUG ADDICTION) TEST

Every candidate shall undergo a Substance Abuse (**Drug addiction**) Test at the Range/Zonal/District/Commissionerate Recruitment centre before the conduct of the Physical Screening Test (PST) and Physical Measurement Test (PMT). The SAT shall be conducted under the supervision of Medical officials of the Punjab Government/recognized Medical University/Institute. **Only the candidates who clear the Substance Abuse Test shall be entitled to appear in the PST/ PMT, Written Test and Driving proficiency Test.**

(b) PHYSICAL SCREENING TEST (PST)

The candidates who clear the SAT shall be required to appear in the **Physical Screening Test**, on the Regional Recruitment Centres as may be decided by Central Recruitment Board, which shall be of a qualifying nature and shall comprise of the following events:

Non Ex-servicemen	Ex servicemen	
	Age <=35 years	Age > 35 years
<ul style="list-style-type: none"> • 1600 meters Race to be completed in 6minutes 30 seconds <i>(only 1 chance)</i> • Long Jump: 3.80 meters <i>(3 chances)</i> • High Jump: 1.10 meters <i>(3 chances)</i> 	<ul style="list-style-type: none"> • 1400 meters Walk and Run to be completed in 9 minutes. <i>(only 1 chance)</i> • 10 Sit Ups within 2 minutes 	<ul style="list-style-type: none"> • 1400 meters Walk and Run to be completed in 12 minutes. <i>(only 1 chance)</i> 10 Sit Ups within 3 minutes

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(c) PHYSICAL MEASUREMENT TEST (PMT)

Only those candidates who have qualified Physical Screening Test (PST) shall be screened for height and all candidates who have been found to be of requisite height (male- 5' 7") will stand qualified to appear in the Written Test.

Note:- A candidate must qualify in all the above events. Failure to qualify in any one of the above events of Physical Screening Test shall disqualify the candidate from the recruitment process.

7. APPEALS RELATING TO PST/ PMT

Those candidates who are declared not qualified in Physical Screening Test or Physical Measurement Test and may prefer an appeal, if they so desire, to the Chairperson of the Recruitment Board on the same day. The decision of the Chairperson shall be final and no further appeal or representation in this regard will be entertained. The Chairperson will record the reasons thereof for each case separately in writing.

8. WRITTEN EXAMINATION TEST (WET)

The candidates who qualify the physical trial (SAT, PST and PMT) will be required to appear in a Written Examination Test (WET) to be held at such number of Centres as the Central Recruitment Board may decide. The WET shall be of 50 Marks and will consist of the Objective Type Questions. The candidate will be required to mark his answers on an OMR Sheet that will be provided. The WET shall broadly cover the questions on Driving Aptitude, the knowledge about the Motor Machinery, Road and Traffic Signs, General Awareness etc. and will also test the candidate's Road sense. There will be no negative marking.

It is mandatory to get minimum of 45% marks to qualify this examination by the candidates belonging to SC/ST/BC categories, whereas other candidates have to get minimum of 50% pass marks. The date and the place of written test will be uploaded subsequent to the completion of physical trials on the website of Punjab police www.punjabpolice.gov.in and www.punjabpolicerecruitment.in.

9. DRIVING PROFICIENCY TEST (DPT)

The candidates who have qualified in the Physical Trials and passed written test shall be required to appear in a Driving Proficiency Test (DPT) which will be involving the hands on experience of the candidate on a vehicle. DPT shall be of qualifying nature and the candidates will have to qualify in the DPT to be considered for preparation of Provisional Merit List. The list & admit cards for such candidates will be uploaded after the result of written test. The venue of the Centre for DPT will be mentioned in the admit card & also uploaded on the website.

10. HOW TO APPLY- ONLINE APPLICATION FORM

(i) There will be a Application Form which shall only be available online on the website, www.punjabpolice.com from 15.10.2016 (09:00 a.m.) to 04.11.2016 (upto 11:59 p.m.).

(ii) The candidates should go to website www.punjabpolice.com to fill the registration form. After filling the First Page (Registration Page) of the registration Form, a unique Registration ID and Password will be generated. Once the unique Registration ID is generated, the candidate has to fill the application form and required to deposit the fee using online payment gateway or by depositing fee at local HDFC branch as under:-

- (a) General category candidates Rs 600/-
- (b) SC/ST/BC candidates Rs 200/-
- (c) Ex-Servicemen candidates No Fee

(However, the lineal descendants of ex-servicemen will have to pay the application fees, as applicable to their category)

(iii) For depositing the fees, the candidate would have an option of either depositing the same online through (i) Net Banking (ii) Credit/Debit card payment or (iii) the candidate can deposit the fees offline manually by taking the print-out of the **Fee Challan Form**, after submission of the application form. The print of the form should be downloaded.

(iv) One print of the challan form having two copies of challan should be taken and the fee should be deposited in the HDFC Bank. One copy will be



retained by bank and another copy after stamping will be given by bank to the candidate. This copy should be uploaded by the candidate by logging in using his password.

- (v) In case the Candidate fails to deposit the required fees by the last date for depositing the fee, his Application shall stand rejected automatically.
- (vi) Candidates already employed with the government can also apply for the recruitment after getting an NOC from the Head of Department/Office concerned. However, if the NOC is not available at the time of filling of the Application Form, then the candidate shall have to give a declaration to the effect that he shall produce the same in original at the time of Driving Proficiency Test.
- (vii) The candidate will have to fill up the Application Form and submit the same online itself, complete in all respects. The photograph, signature and age relaxation certificate will also have to be uploaded by the candidate in the online Application.
- (viii) Applications with prescribed fee shall be received online. The information once submitted online by the candidates shall be final. Multiple applications from the same candidate will not be entertained. They are liable to be rejected.
- (ix) Roll numbers shall be allotted to the eligible candidates. The Admit Cards shall be available for download on the website **www.punjabpolicerecruitment.in**. The date will be intimated on the website. The candidates are advised to view the website regularly for latest updates.
- (x) The candidate should take due care while filling up the Application Form. He is allowed to make changes in the application form only till the time it is submitted. Once the Application Form has been submitted online, no changes whatsoever can be made thereafter. Therefore, the candidates are encouraged to fill the carefully.

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- (xi) The detailed information is available on Standing Order No. 12 of 2016 which is uploaded on the website of www.punjabpolicerecruitment.in and www.punjabpolice.gov.in.

11. GENERAL INSTRUCTIONS TO THE CANDIDATES:

- (i) The Application process shall be available online only.
The paper Application Forms are neither being printed nor being accepted.
- (ii) Though the Application Form fields will be displayed in both English and Punjabi, the candidate will be able to fill the Application Form only in English.
- (iii) Each candidate shall be given a unique Registration ID and Password once he/she completes the Registration Process. Candidates should retain Registration ID and Password for future access to the Application Form.
- (iv) Candidates are expected to have their own email ID and a personal working mobile phone number for effective communication.
- (v) The Bar-coded Admit Card for the Physical Screening Test, Written test Driving proficiency Test will be made available on the Punjab police website (www.punjabpolicerecruitment.in), which can be downloaded and printed by the candidate. Information regarding this will be provided to the candidate via SMS and Email.
- (vi) Candidates are advised to go through the guidelines/instructions for filling up the Application Form online as well as the **Standing Order** (SO) of the office of Director General of Police vide no. 12 of 2016, which is the governing document for the Recruitment process (2016) of constables (Drivers) in Punjab Police. The **Standing Order** contains detailed criteria/eligibility conditions, etc., which is available on the recruitment website (www.punjabpolicerecruitment.in).
- (vii) The candidates can also download/print the copies of guidelines/instructions as well as the Standing Order from the website.

- (viii) For all queries, clarifications or communications regarding the recruitment process, candidates are encouraged to correspond via email with **(0172) 4347164, 2745862, 4674446** or by SMS to **(+91) 73476-58134**
- (ix) The Online Application Form has been designed, in English and Punjabi for the convenience of the candidates. **However, if there is any variation in the interpretation of the words/instructions in both English and Punjabi, the English version shall prevail** and the decision of Chairperson of the Central Recruitment Board shall be final.
- (x) Candidate appearing for the PST/ PMT will not be eligible for any TA/DA.
- (xi) **Application Form will be liable to be rejected:**
- a. If the Application Form is incomplete;
 - b. If it has been found to have been submitted without the requisite Application fees;
 - c. If found without the supporting documents, and/or photograph and/or signatures;
 - d. If it is found to be without the mandatory declarations.

12. PROVISIONAL SELECTION

The selection in the Recruitment Process shall be absolutely provisional, and it shall be subject to the following mandatory clearances:

- (a) Medical Examination,
- (b) character and antecedent verification, and
- (c) Verification of his educational qualification Certificates from the concerned Boards/Universities.
- (d) Verification of Driving License from concerned issuing authority.

13. MEDICAL EXAMINATION

Before their enlistment in the Police, the candidates shall have to be medically examined and certified physically fit for service by the Civil Surgeon/Medical Board constituted for this purpose. The Medical Examination will be done as per the provisions of Punjab Police Rules (Appendix # 12.16). A

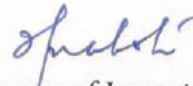
certificate in the prescribed form signed by the Civil Surgeon is an essential qualification for enrolment, as provided in PPR 12.16. Colour blind Candidates are liable to be rejected. No relaxation whatsoever shall be granted in any of the parameters of Medical Examination.

14. VERIFICATION OF CHARACTER AND ANTECEDENTS

The verification of character and antecedents of all candidates who figure in the Selection List shall be undertaken as laid down in the Punjab Police Act 2007, Punjab Police Rules 1934 and other relevant Rules and Govt. instructions in this regard by following the prescribed procedures, through the concerned authorities. The selection of the candidate shall be subject to the verification of his antecedents, and if anything adverse is found against the candidate during the verification, his candidature shall be summarily rejected and no claim, whatsoever, shall be entertained in this regard thereafter.

15. PERIOD OF PROBATION

The selected constables will be put on Probation, which will be of the duration as specified in the Punjab Police Act 2007, Punjab Police Rules 1934 and the State Government Instructions issued from time to time in this regard. During this period, the selected candidate shall be put through different fields of Policing in a rotational manner and the selected candidate has to perform duties at each place in a satisfactory manner. The selected candidate will also be sent for prescribed Commando Training which he/she has to complete in a satisfactory manner. Only those selected candidates who have completed the above stated courses during the Probation Period shall be considered for confirmation in the Police Department.



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